

Risk Assessment



Date: April 2022	Location: SANDFIELD PARK SCHOOL		
Review Date: April 2023	Reference : 25	Assessor: Mark Hilton & Tracy Shipley (ASBC Ltd)	Manager: Mark Hilton (Headteacher)

Assessment of Risk For:	PLAYGROUND & OUTDOOR ACTIVITIES
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Ser N°	List Hazards Here	People at Risk	List Existing Controls	Priority
1	General and all hazards listed	Staff, Pupils, Visitors	<p>CLEAPSS guidance standards are adhered to [www.cleapss.org.uk], where applicable:</p> <ul style="list-style-type: none"> • L221 Developing & using environmental areas in school grounds • SRA08 Practical activities in the School grounds etc • PS22 Health & safety in primary science and technology • PS17 Viewing the Sun <p>Daily visual and formal periodic inspections, as part of the workplace buildings and grounds inspection regime, are carried out by Site Manager also inspects the grounds daily and faults to be recorded in Site Diary to be rectified.</p> <p>Pupils are informed of the importance of good behaviour. Acceptable pupil behaviour during outdoor activities is included within the School Code of Conduct.</p> <p>Barrier to car park now automated therefore permanently closed except delivery and collection time)</p>	LOW
2	Supervision	Staff, Pupils	<p>Staff:pupil ratios and supervision levels are appropriate for the layout of grounds and play areas.</p> <p>Play equipment is only used when supervised by staff.</p> <p>Parents are informed that equipment is only for use by pupils of the school during school hours i.e. not for use by other children they may bring into the grounds.</p>	LOW
3	Slips, trips and falls	Staff, Pupils	<p>Play area surfaces are even, of good construction and well maintained. Grass and tarmaced surfaces only.</p>	LOW

			<p>Outside areas are cleared regularly, as required; this includes removal of leaves and litter.</p> <p>Designated external areas are salted and gritted when required due to severe weather conditions.</p> <p>Play areas are zoned, where possible, to reduce the risk of accidents from different types of activities</p> <p>Parents are informed of the requirement for providing their children with suitable clothing and footwear.</p>	
4	Play equipment surface – falls from height	Pupils	N/A	LOW
5	Defective or misuse of equipment	Staff, Pupils	N/A	LOW
6	Weather	Staff, Pupils	<p>Outdoor play equipment is not used in severe or icy conditions. Additional consideration is given to the use of equipment in wet conditions.</p> <p>Parents are informed of the requirement for providing their children with suitable clothing. See Risk Assessment WRA1. Workplace - Outdoor</p> <p>Sun awareness and protection information given to parents. See Risk Assessment WRA1. Workplace - Outdoor</p>	LOW
7	Trees, poisonous and thorny plants	Staff, Pupils	<p>All trees and plants are maintained to avoid overgrowth in areas required for access.</p> <p>Grounds maintenance includes a periodic survey to identify risk of any falling branches.</p> <p>Consideration of location and extent of is given to plants identified as being an irritant or toxic.</p>	LOW
8	Ponds & Water Activities	Staff, Pupils	N/A	LOW
9	Emergencies	Pupils, teachers invited people, intruders and members of the public	<p>Trained first aider is available and on hand.</p> <p>Mobile phone is taken to the play area to call for emergency services if needed.</p> <p>Standard emergency procedures are known and observed at all times.</p>	LOW

			There is a documented accident reporting and investigation system in operation Reference Risk Assessments WRA1 Workplace Indoor – First Aid & No. 4 Security & Personal Safety	
10	Communication	Pupils, teachers invited people, intruders and members of the public	All relevant staff and pupils are informed of the significant dangers associated with the playground and outdoor activities and the controls outlined within this assessment. All staff who have playground / outdoor activities responsibilities or who supervise pupils are suitably trained so as to undertake their duties safely.	LOW

Risk Level:

High:	Accident likely with possibility of serious injury or loss
Medium:	Possibility of accident occurring causing minor injury or loss
Low:	Accident unlikely with control measures in place

Controls (Ser N ^o . to correspond with Hazard Ser N ^o .)		To be Completed by the Manager.			
Ser N ^o	Additional Controls Required	Action to be Taken	By Whom	Target Completion Date	Task Completed (Signed & Dated)

<p>Once additional controls are implemented, what will the overall risk level be:</p> <p>High Medium Low</p>	<p>Risk assessment signed off by: Mark Hilton (Headteacher)</p> <p>Signature: M. Hilton</p> <p>Date: April 2022</p> <p><i>Please note an electronic signature will suffice.</i></p>
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