



Sandfield Park School

South Drive
Liverpool
L12 1LH

Tel: 0151 228 0324

E-Mail: sandfield-ao@sandfieldpark.liverpool.sch.uk

Website: www.sandfieldparkschool.com

Mr M Hilton

Executive Headteacher

BA (Hons); PGCE; NPQH; MEd

Mrs W Henshaw

Head of School: ACE and Hospital Education

BA (Hons) PGCE; NPQH

Mr E Kewley

Head of School: Sandfield

BSC (Hons); PGCE; NPQH

ACE Home/School Agreement

ACE is part of Section 19 Medical Needs Education which provides support to schools when a child is unable to attend due to their health. ACE delivers a mainstream curriculum through a part-time timetable. The placement at ACE is temporary and is reviewed after an initial 6 weeks. Further reviews take place at least termly to monitor a child's progress both academically and in terms of health. The aim is to support children to return to full-time school when it is appropriate.

It is the parent/guardian's responsibility to ensure a child attends regularly and arranges a safe way of travel to and from ACE.

ACE has an attendance policy which requires parents/guardians to contact the school office on each day of absence stating the reason for absence. You can do this by phone call or by sending an email to pupilabsence@sandfieldpark.liverpool.sch.uk. Please ensure you give a reason for absence. The home school is informed of any absences. If there are absences with no reason these will be unauthorised and the home school may arrange a home visit if required.

ACE has a dress code which aims to make pupils feel comfortable however certain inappropriate clothing is not permitted:

- Clothing that reveals the chest, stomach or top of legs
- Slippers
- Pyjamas
- Offensive slogans

ACE has a mobile phone policy which requires all pupils to hand their phone in to the teacher at the start of each lesson. The phone will be kept at the front of the classroom so that those pupils who need to listen to music to reduce any anxiety can do so.

ACE staff will support your child to attend lessons and to engage in their education. There are various ways in which support is provided. However if your child is still struggling to go

to lessons or to engage in the support offered you will be contacted so that you can arrange for your child to go home.

The environment at ACE is a key factor enabling children to attend their lessons safely and comfortably. ACE provides opportunities to take part in other activities both on and off site which are important to improving self-confidence and well-being.

Pupils must comply with the above policies and behaviour expectations. The Service may be withdrawn if there is a lack of engagement/attendance or if their behaviours are having a detrimental effect on other pupils learning and health. This includes any intimidation, threatening/malicious comments or bullying on social media that impacts on other pupils ability to attend ACE.

For parent advice and resources regarding on-line safety please go to:

mglworld.onlinesafetyhub.uk/parent/home

- I have read the above statements and agree to the terms of the ACE placement.
- I agree that medical/health information can be provided by the health professional.
- I understand that the place at ACE is based on my child meeting the health criteria.
- I understand that this placement is **temporary** whilst it is agreed that my child is too ill to attend their own school.
- I understand the importance of the dress code and will ensure my child dresses appropriately when attending ACE.
- I fully support the behaviour and mobile phone policies.
- I am happy to work with ACE to ensure that my child follows the expected standards of behaviour.
- **I understand that the service may be withdrawn if there is a significant lack of engagement and/or attendance.**

Baseline Assessment Date & Time:

Start Date:

Initial Review meeting:

Pupil Name:

Parent:

Parent signature:

Date:

Please see the ACE pages on the school website for all of the policies mentioned above.

<http://sandfieldparkschool.com>