



Sandfield Park School

South Drive
Liverpool
L12 1LH

Tel: 0151 228 0324

E-Mail: sandfield-ao@sandfieldpark.liverpool.sch.uk

Website: www.sandfieldparkschool.com

Mr M Hilton

Executive Headteacher

BA (Hons); PGCE; NPQH; MEd

Mrs W Henshaw

Head of School: ACE and Hospital Education

BA (Hons) PGCE; NPQH

Mr E Kewley

Head of School: Sandfield

BSC (Hons); PGCE; NPQH

Medical Needs Education Home Tuition/Parent Agreement

Home tuition is part of Section 19 Medical Needs Education which provides support to schools when a child is unable to attend due to their health. The placement is temporary and is reviewed after an initial 6 weeks. Further reviews take place at least termly to monitor a child's progress both academically and in terms of health. The aim is to support children to return to full-time school when it is appropriate.

As part of the agreement for home tuition the following will apply:

- Parents will support their child to attend all health appointments
- Parents will support their child to be ready and dressed appropriately to learn
- When tuition takes place in the home there has to be an appropriate adult over 18, preferably a parent/guardian present in the house for the duration of the session.
- Should the supervisory adult have to leave the house during the session, then the home tutor must be informed. The tutor will then end the session and leave.
- At no time should a tutor be alone in the house with a pupil.
- The session needs to take place in an appropriate and quiet space and cannot take place in a bedroom.
- Any pets must be kept secure during the session – parents must declare if they have a pet where there is an issue.
- The tutor will speak to the supervising adult at the beginning and end of each session in order to discuss progress, concerns and homework. Co-operation also extends to the completion of homework, as appropriate.
- Should a parent find it necessary to cancel a session, this should be with as much notice as possible by phoning 0151 228 0324 when a message will be passed to the tutor. Alternatively a parent can email using the following email address: pupilabsence@sandfieldpark.liverpool.sch.uk
- The tutor will attempt to make contact with you before 9.30 to check whether your child is able to have their teaching session that day.
- Regular unauthorised absences and lack of co-operation/engagement will mean the provision will be reviewed.
- Parent/guardian should inform the tutor if their child has a particular medical problem that will impact on the sessions.

- Please observe non-smoking policy. Smoking is not allowed within the teaching environment.
- I have read the above statements and agree to the terms of the placement.
- I agree that medical/health information can be provided by the health professional.
- I understand that the place is based on my child meeting the health criteria.
- I understand that this placement is **temporary** whilst it is agreed that my child is too ill to attend their own school.
- I understand the importance of the dress code and will ensure my child dresses appropriately when attending.
- I am happy to work with staff to ensure that my child follows the expected standards of behaviour.
- **I understand that the service may be withdrawn if there is a significant lack of engagement and/or attendance.**

Pupil Name:

Parent:

Parent signature:

Date:

Please see the ACE pages on the school website for all of the policies mentioned above.

<http://sandfieldparkschool.com>

For parent advice and resources regarding on-line safety please go to:

mglworld.onlinesafetyhub.uk/parent/home